

Lewistown Carnegie Public Library District
Regular Meeting Minutes
Monday January 21, 2019
321 W. Lincoln Avenue--Lewistown, IL 61542

I. The meeting was called to order at 1830 by President Jim Lafary.

II. Those present were Nancy Havera, Patty Wiegers, Peggy Smith, Jim Lafary, Rita Potter, and Library Director Jaime Grove.

III. PRESIDENT'S COMMENT: None.

IV. SECRETARY'S REPORT: The minutes from the December 17, 2018, board meeting were unanimously approved. Nancy made the motion to approve the minutes, and Peggy seconded it.

V. PUBLIC COMMENTS: None.

VI. TREASURER'S REPORT:

1. The Havana Bank has finally entered a notation on our copy of the bank statement that removes blame for the overdraft fee situation from us. It was their error and has been noted as such. It was necessary for Jaime to go to the bank again to accomplish this.

2. The bill list was approved by a unanimous roll call vote with Nancy moving to accept the bill list as presented and Peggy seconding the motion.

VII. LIBRARIAN'S REPORT:

A. The December 2018 checkouts are as follows: DVDs: 43, Adult Print : 432, Child Print: 132, and Magazines: 14. We took in \$24.90 in fines, \$101.70 in copies, and \$29.00 in faxes for a total cash intake of \$155.60.

B. We received our payment from the city.

C. The Illinois Library Certification was completed on 1/2/2019.

D. The Per Capita Grant was completed and emailed on 1/7/2019.

E. The property tax exempt status was filed with the county on 1/7/2019.

F. Head Start visited the library on 1/17/2019.

G. Jan Brix selected the library's new building fund for memorial gifts in honor of Michael Brix.

H. Thank you to Fulton FS for plowing our parking lot.

I. A FOIA request from Local Labs was received and completed on 1/18/2019.

VIII. COMMITTEE REPORTS:

Building and Grounds Committee: The plan for snow removal did not work out. Jaime obtained the key and will hire a replacement. Aleah and Brennan Grove were paid to remove the last snow. FS cleared the snow from the parking lot and can do it any time.

Personnel Committee: No report.

Finance Committee: The Finance Committee will contact Rusty Melhouse and John Denny for their annual reports.

Fund-Raising Committee: No Report.

IX. OLD BUSINESS:

A. Book Club: The book for January was At Water's Edge. 5 people attended. The next book club selection will be Wonder by RJ Palacio.

B. One person has taken a form to run for the vacant library board seat as a write-in candidate.

C. Misc.: The Food for Fines promotion is going well.

X. NEW BUSINESS:

A. The ILA membership dues for the board have been paid. The dues for Chris were not renewed due to his decision to leave the board.

B. The Lewistown Free Methodist Church has requested permission to use the North Main building every Sunday. Jaime checked on our insurance coverage, and we would be covered. However, the Church would need to add the Library to their coverage. A contract would also be needed for this situation. After some discussion, it was decided that we do not have enough information to approve their use of the building. Jaime will request more information, and we will consider the request again.

C. Miscellaneous: None.

XI. EXECUTIVE SESSION: Not necessary at this time.

XII. ADJOURNMENT: Chris moved to adjourn and Nancy seconded the motion, which passed unanimously. Meeting adjourned at 1910.

Patty Wieggers, Secretary

Approved February 18, 2019