

Lewistown Carnegie Public Library District
Regular Meeting Minutes
Monday December 17, 2018
321 W. Lincoln Avenue--Lewistown, IL 61542

I. The meeting was called to order at 1830 by President Jim Lafary.

II. Those present were Nancy Havera, Chris Hagey, Patty Wieggers, Amanda Woodruff, Peggy Smith, Rita Potter, Jim Lafary, and Library Director Jaime Grove.

III. PRESIDENT'S COMMENT: None.

IV. SECRETARY'S REPORT: The minutes from the November 19, 2018, board meeting were unanimously approved. Nancy made the motion to approve the minutes, and Chris seconded it.

V. PUBLIC COMMENTS: None. Jaime read a thank you note from Becky.

VI. TREASURER'S REPORT:

The bill list was approved by a unanimous roll call vote with Chris moving to accept the bill list as presented and Peggy seconding the motion.

VII. LIBRARIAN'S REPORT:

1. We received our final tax payment from the county on November 21, 2018.
2. The Annual Financial Report was filed with the state on 11/20/2018 and with the county on 11/21/2018.
3. The E-grant contract and paperwork was filed on 11/19/2018.
4. Checkouts for the month of November are as follows: DVDs: 48, Adult Print:506, Child Print: 181, and Magazines: 21. We had 29 patrons use the computers. We took in \$22.50 in fines, \$24.80 in copies, and \$12.00 in faxes for a total cash intake of \$59.30.
5. We had an election data FOIA request on 12/13/2018 from Local Labs. Phil Lenzeni was consulted and the request was completed on 12/13/2018.
6. We had a SmartProcure FOIA request on 12/13/2018. It was completed on 12/13/2018.
7. We had an election data FOIA request on 12/15/2018. It was completed on 12/17/2018.

VIII. COMMITTEE REPORTS:

Building and Grounds Committee:

1. Gutter Maintenance: No action taken as yet.

Personnel Committee: No report.

Finance Committee: No Report.

Fund-Raising Committee: No Report.

IX. OLD BUSINESS:

A. Book Club: 3 people attended the December Book Club Meeting. The book for January is At Water's Edge.

X. NEW BUSINESS:

Someone is needed to run for an open board seat at the next election.

XI. EXECUTIVE SESSION: Not necessary at this time.

XII. ADJOURNMENT: Chris moved to adjourn and Rita seconded the motion, which passed unanimously. Meeting adjourned at 1851.

Patty Wieggers, Secretary

Approved 4/21/19