

Lewistown Carnegie Public Library District  
Regular Meeting Minutes  
Monday October 15, 2018  
321 W. Lincoln Avenue--Lewistown, IL 61542

I. The meeting was called to order at 6:30 P.M. by President Jim Lafary.

II. Those present were Nancy Havera, Rita Potter, Peggy Smith, Amanda Woodruff, Patty Wieggers, Jim Lafary, and Library Director Jaime Grove. Rusty Melhouse was in attendance for a presentation at the beginning of the meeting.

III. RUSTY MELHOUSE PRESENTATION: A money market account must have \$2,500 in it. Income from stocks is at  $\frac{1}{2}$ % interest. Income from mutual funds is being reinvested. He will not sell the \$65,000 principle. We can have all the income from the \$65,000 be at  $\frac{1}{2}$ % interest (cash) instead of reinvesting. We can change all income to money market (stocks, mutual funds, CDs). We will let him know of any changes which we want.

IV. PRESIDENT'S COMMENT: The new Jehovah's Witness Church is closing and the building is for sale.

V. SECRETARY'S REPORT: The minutes from the September 17, 2018, regular board meeting were unanimously approved as corrected. Amanda made the motion to approve and Nancy seconded it.

VI. PUBLIC COMMENTS: There were no public comments.

VII. TREASURER'S REPORT: The bonding date for the treasurer cannot be changed to coincide with our election of officers. Peggy moved and Nancy seconded a motion to approve the bill list. The motion was unanimously approved by roll call vote. A computer screen was replaced. It was a liability. Hines checked the furnaces. The Lincoln Avenue furnace was OK. The furnace at North Main was repaired. Another key will be made for the North Main basement.

VIII. LIBRARIAN'S REPORT:

1. August activity at the Library was as follows: Adult Print: 463; Child Print: 278; Magazines: 33; DVDs 44; Fines: \$42.80; Copies: \$38.30; FAX: \$11.00. Total cash intake: \$92.10. 54 patrons used the computers.
2. The library received 5th tax distribution on 9/28/2018.
3. The Library's Scarecrow won 3<sup>rd</sup> place in the Scarecrow Contest. Thank you Kathy and Dave for building and submitting for the library and congratulations!

IX. COMMITTEE REPORTS:

- A. Finance Committee: A CD from Edward Jones is due on November 9, 2018. Peggy moved and Amanda seconded the motion to roll it over. The motion passed by a unanimous roll call vote.
- B. Personnel Committee: No meeting to report.

- C. Building and Grounds Committee: Steve Blackwell came to look at the exterior light on the south side of the building. The trailer needs to be moved. We need to think of a place to park it.
- D. Fund Raising Committee: Kendall Orsin will not help with a grant until April. We can use the barcodes that we already have. We can't do the Spoon River Electric Grant. More information is needed for the Amerin Grant. There will be no money until the end of the project.

X. OLD BUSINESS:

A. Book Club: The book for October was Dragon Flight by Anne MacCafferty. 4 people attended.

The book for the November 13<sup>th</sup> book club meeting is Killer of the Flower Moon.

B. The profit from the Scenic Drive library book sales was a total of \$147.50--\$127.50 from the first weekend and \$20.00 from the second week end.

C. Miscellaneous: None

XI. NEW BUSINESS:

A. Trustee Facts Chapters 6-10 was discussed for 15 minutes.

B. Jaime will put an ad in the paper for bids for snow removal.

C. Miscellaneous: Percapita Grant: The required video webinars were completed in order to satisfy the grant.

D. We need to read Chapter 8 Public Services: Reference and Reader's Advisory Services for the November meeting.

XII. EXECUTIVE SESSION: Not necessary at this time.

XIII. ADJOURNMENT: Rita moved to adjourn, and Peggy seconded the motion, which passed unanimously.

Patty Wieggers, Secretary

approved 11/19/18