

Policy 2013-8
Lewistown Carnegie Public Library District

Computer Use Policy

The Lewistown Carnegie Public Library District offers computer access as an extension of library resources. Access is available for personal, educational, or business use only. Computer use is a privilege which may be revoked by the library at any time.

FAMILY INVOLVEMENT

The library requires that a parent or legal guardian sign a permission slip before a child can access the computer for any purpose. The form **MUST** be signed **IN PERSON** at the library. **There are no exceptions.**

USE POLICIES

1. The terminals are available to all Lewistown Carnegie Public Library District cardholders in good standing with no fines or overdue materials. Reciprocal users who hold valid cards from their home library may also use computers.
2. The computers will be available on a walk-in basis. They may be used for a period of 60 minutes a day.
3. School-aged children will be allowed to use the computers if they have a signed agreement on file. If the child is not behaving or is using the computer in a manner not fitting of library use, he/she will be asked to leave. A child under the 7th grade will not be allowed Internet access without an accompanying adult.
4. There will be only one child under 7th grade at the computers at a time.

REVOCAION OF COMPUTER USE PRIVILEGE

Users who violate any of the library's policies will have all computer-use privileges revoked. If a child is violating policies, the parent or legal guardian will be contacted. **There are no exceptions to this policy.**

COST

The computers are offered free of charge. However, any pages printed cost \$0.20 each and must be paid for at the circulation desk.