

Lewistown Carnegie Public Library District  
Regular Meeting Minutes  
Monday, June 17, 2019  
321 W. Lincoln Avenue, Lewistown, IL 61542

- I. CALL TO ORDER: The meeting was called to order by President Jim Lafary.
- II. ROLL CALL: Present were Rita Potter, Peggy Smith, Jim Lafary, Nancy Havera and Library Director Jaime Grove.
- III. PRESIDENT'S COMMENTS: None.
- IV. SECRETARY'S REPORT: Rita moved and Peggy seconded that the minutes of the May 20, 2019 meeting be approved as presented. All approved.
- V. PUBLIC COMMENTS: None.
- VI. TREASURER'S REPORT:
  - A. The Financial Report and Bill List were read and discussed.
  - B. Peggy moved and Rita seconded that bill list be approved. The motion passed by unanimous roll call vote.
  - C. Rita moved and Peggy seconded that Jaime be given permission to pay the end of the Fiscal Year 2018-2019 bills before July 1, 2019. The motion passed by unanimous roll call vote.
- VII. LIBRARIAN'S REPORT:
  1. Library check outs for May are as follows: DVDs 42, Adult Print 522, Child Print 321, and Magazines 23. We had 78 patrons use the computers. We took in \$8.70 in fines, \$68.00 in copy fees, and \$47.00 in Fax fees for a total cash intake of \$123.70.
  2. Our tax payments from the county will be late this year
  3. We have had 50 children sign up for the summer reading program.
- VIII. COMMITTEE REPORTS:
  - A. FINANCE COMMITTEE: The rough draft of the Fiscal Year 2019-2020 Work Budget was reviewed and discussed. The final copy will be voted on at the July meeting.
  - B. PERSONNEL COMMITTEE: No report.
  - C. BUILDING AND GROUNDS COMMITTEE: Eric Kelly's quote for ground clean-up was reviewed. Peggy moved and Rita seconded to approve the quote. The motion passed by unanimous roll call vote.
  - D. FUNDRAISING: It was noted that Friends of Lewistown Public Library have over \$2,000 in a checking account at Ipava State Bank. Since this is technically not the library's money, it was suggested that the funds be switched to a savings account to earn some interest until the group becomes active again.
- IX. OLD BUSINESS:
  - A. Book Club: Four people attended the June 11 meeting. The next meeting will be July 9 to discuss the book *Erasing America: Losing Our Future by Destroying Our Past* by James Robbins.

- B. Possible library sites: The former ASCS building on North Main had a pending sale. It was mentioned that this building is in very poor condition with mold and a cracked foundation. The Jehovah Witness building was toured but was considered to be too small for our needs. A long discussion ensued about the feasibility of another property, the availability of grants, and the need to move forward with plans for a new library. The board resolved to continue this discussion in future meetings.
- C. Web Page: The new web page is up and running. All patrons are encouraged to check it out.
- D. Miscellaneous: None.

X. NEW BUSINESS:

- A. Annual Ordinance Authorizing Lewistown Carnegie Public Library District Non-Resident Cards, Ordinance No. 2019-1. Rita moved and Peggy seconded that the ordinance be approved. The motion passed by unanimous roll call vote.
- B. Patron Confidentiality Ordinance No. 2019-2. Peggy moved and Rita seconded that the ordinance be approved. The motion passed by unanimous roll call vote.
- C. Prevailing Wage Ordinance No. 2019-3. Rita moved and Peggy seconded that the ordinance be approved. The motion passed by unanimous roll call vote.
- D. Public Meeting Ordinance No. 2019-4. Peggy moved and Rita seconded that the ordinance be approved. The motion passed by unanimous roll call vote.
- E. Summer Reading Program Travel Reimbursement: Peggy moved and Rita seconded to approve travel expenses for Mark Kline and Wildtime. The motion passed by unanimous roll call vote.
- F. Miscellaneous. None.

XI. Executive Session. Rita moved at 7:37 p.m. and Peggy seconded to move the meeting into Executive Session to review the minutes from the May 20 meeting. All approved.

XII. Return to regular session. Regular meeting was resumed at 7:40 p.m. Rita moved and Peggy seconded that the minutes from the May 20, 2019 Executive Session meeting be approved as presented. Motion passed unanimously.

XIII. Adjournment: Peggy moved and Rita seconded to adjourn the meeting at 7:41 p.m. Motion passed unanimously.